

Request for adjoining owners information

Applicant Details			
Name of Applicant			
Address of Agent / Owner			
Email*			
Applicant type: Owner / Agent (owners authorisation to act required), Private Building Surveyor (Section 80 Notice of Appointment required)			
Required Property Details			
Address			
Proposal			
Required Consent			
The attached application for building permit is referred in accordance with section 29A of the Building Act 1993 for report and consent.			
A: The consent of the relevant responsible authority is required because:			
(a)	The proposed demolition meets the 50% volume test under sections 29A (1)(a) of the Act	<input type="checkbox"/> Yes	<input type="checkbox"/> No
AND/OR			
(b)	The proposed demolition meets the façade test under section 29A(1)(b) of the Act	<input type="checkbox"/> Yes	<input type="checkbox"/> No
B: Relevant Planning Permit:			
Has a Planning Permit been obtained for the proposed Demolition?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Planning Permit Number (if applicable)			
<i>*Please Note :1 A separate request for report and consent to the Executive Director Heritage Victoria, is required for an application to demolish or alter a building which is on a register established under the Heritage Act 1995.</i>			
Lodgement Requirements			
Please ensure you have attached the below listed documentation to your application form.			
<input type="checkbox"/>	Certificate of Title		
<input type="checkbox"/>	Proposed Demolition Plans		
Signature of Applicant		Date	

Privacy Collection Notice

Maroondah City Council is committed to protecting your privacy as prescribed by the Privacy & Data Protection Act 2014 and the Health Records Act 2001. The information you provide on this form is being collected by Maroondah City Council for the strict purpose of conducting Council business. Council may provide a copy of this application, including plans and other documentation in order to obtain relevant adjoining owner comments during the course of this application. Failure to provide the information requested may make you ineligible to receive the service or be part of an event/function that is the subject of this form. Any access to the information, amendments that may be required or any privacy enquiries may be directed to Council's Privacy Officer & Health Records Officer on 9298 4211 or email - privacy@maroondah.vic.gov.au

Fees

An application for Report & Consent - Demolition attracts a fee of \$93.90

Lodgment and Payment Options

Application with Cheque or Money Order can be posted to *PO Box 156 Ringwood 3134*. Applications can be made and paid in person at our Customer Service Centres:

Realm, Ringwood Town Square, 179 Maroondah Highway, Ringwood (Opposite Ringwood Station)
Hours: 9am-8pm Monday - Friday, 10am-5pm Saturday, Sunday and public holidays

Croydon Library, Civic Square, Croydon
Hours: 9.00am-5pm Monday - Friday

OFFICE USE ONLY **Payment Details (internal Use Only)**

AP: Prepayment: _____ Receipt Number: _____ Date Paid: ____/____/____

Cashier Use: - Fee \$93.90

AP PP/DISP ADD Narrative - 29A - street address Payment Type: Cash/ Chq/ EFTPOS

Prepayment: _____ Receipt Number: _____ Amount: \$ _____