

2017 Children's Services Professional Learning Program

The art of keeping your policies alive

Presenter: Debbie Cole

Are your service policies a practical and useful guide for staff? Do educators and other staff refer to them regularly? Does everyone know how to flag an issue that requires a policy review and update? Ensuring service policies are a current and workable tool for staff can be a challenge, which left too long soon becomes a mammoth task. This session aims to tackle this issue head on.

It will provide you with all the inspiration and practical tools necessary to implement a simple ongoing system to keep your policies current. The session will include a scan of current and emerging sector changes and issues that have implications for service policies.

Participants will have the opportunity to:

- Learn how to set up an ongoing process of policy review and update.
- Understand the steps of reviewing and updating policies.
- Develop strategies for engagement of families and staff in the review and implementation of policies.



Debbie Cole currently works as an early childhood trainer and consultant and regularly delivers professional support for Community Child Care. She is a qualified kindergarten teacher and has a number of early childhood qualifications, including a Master of Education. Debbie has extensive experience in children's services, including management of the children's program at Gowrie Victoria (Nth Carlton). She has also worked as a teacher and course coordinator at Swinburne University, which included extensive work on the development and delivery of course material for outside school hours care.

Suitable for: Educators from early childhood & primary school aged services

Date: Tuesday 9 May

Time: 7pm to 9pm

Venue: Karralyka (see over for venue details)

Cost: \$35

Bookings essential. Register online at: www.maroondah.vic.gov.au/CSTraining.aspx

For more information please contact Cathie Wills
on 9294 5740 or email: childrens.services.events@maroondah.vic.gov.au

Please arrive at 6.45pm to allow time to park, sign in & collect your certificate

Karralyka
Mines Rd
Ringwood
(Mel ref: 50:A7)

